

rep > srep > add

rep > srep > add

Route: rep/srep/add

URL: <https://admin.myslbb.com/#/rep/srep/add>

Overview

This page is a draft SOP reference for the above screen in **i2i Core OSS/BSS**. It is auto-generated from UI exports and should be reviewed for operational correctness before customer release.

When to Use

- Use this screen for the workflow represented by this route.
- Do not make billing/AAA/provisioning-impacting changes without required authorization.

Typical Workflow

1. Verify you are working on the correct entity (Customer/Account/Service).
2. Review the current lifecycle state before making changes.
3. Apply changes and validate system response.
4. Confirm downstream impact (AAA/Provisioning/Billing) where applicable.

Field & Action Hints (Auto-detected)

- **Fields detected:** Scheduled Report Name, Report Group, Report, Schedule Frequency, Schedule Time, Email, SMS, Whatsapp, FTP
- **Actions detected:** Auto, Close, Report, Scheduled Reports, Create Scheduled Report, Cancel

Validation & Safety Checks

- Confirm identifiers before saving.
- Confirm lifecycle state allows the change.
- Confirm rollback/support path exists for production actions.

Escalation Guidance

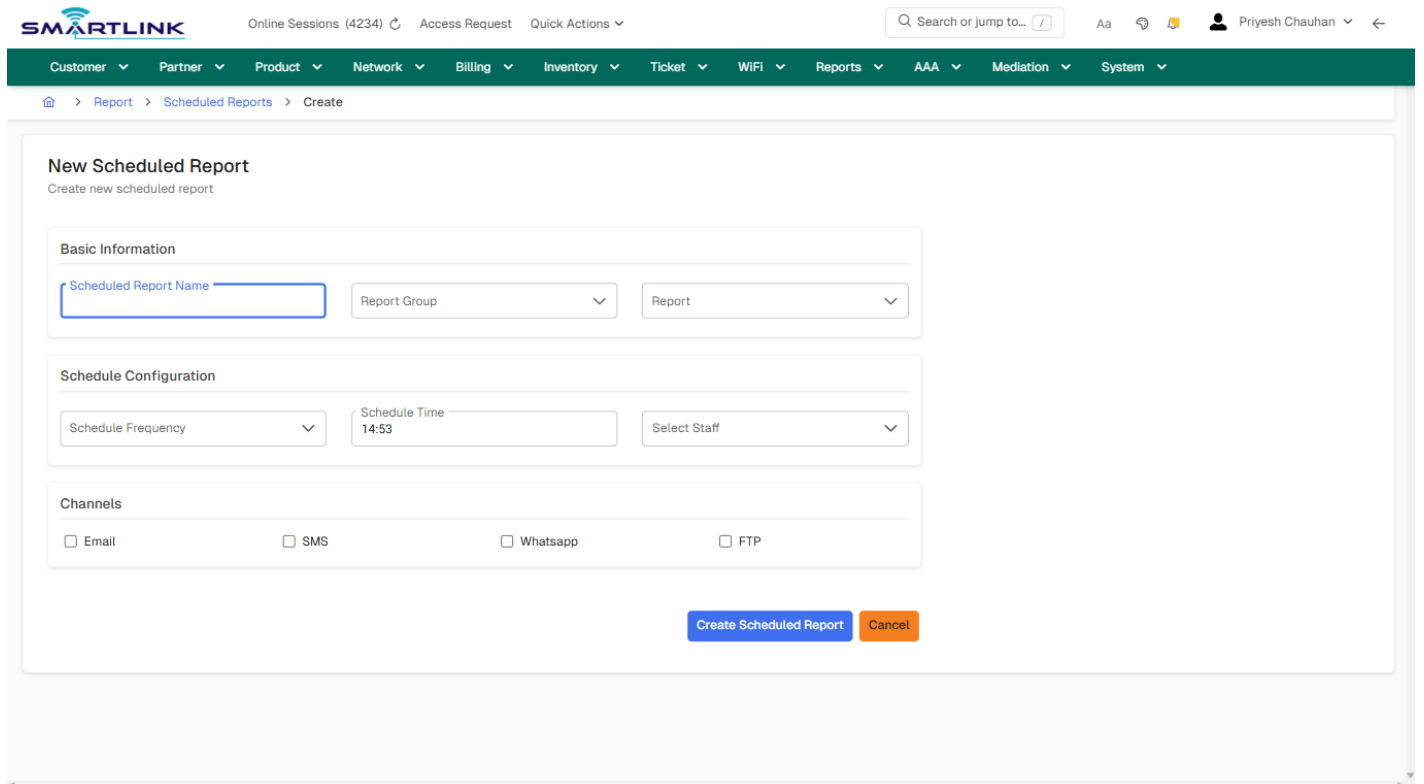
- **L1:** Verify input, permissions, and entity state.
- **L2:** Validate dependencies and downstream state.
- **L3/Admin:** Policy/config changes or suspected defect.

Screenshots

create_new

Captured URL: <https://admin.myslbb.com/#/rep/srep/add>

Images uploading...



The screenshot shows the 'New Scheduled Report' form in the SMARTLINK system. The form is titled 'New Scheduled Report' and has a subtitle 'Create new scheduled report'. It is divided into three sections: 'Basic Information', 'Schedule Configuration', and 'Channels'. The 'Basic Information' section contains a text input for 'Scheduled Report Name', a dropdown for 'Report Group', and a dropdown for 'Report'. The 'Schedule Configuration' section contains a dropdown for 'Schedule Frequency', a text input for 'Schedule Time' (set to '14:53'), and a dropdown for 'Select Staff'. The 'Channels' section contains four checkboxes: 'Email', 'SMS', 'Whatsapp', and 'FTP'. At the bottom right of the form, there are two buttons: 'Create Scheduled Report' (blue) and 'Cancel' (orange). The top navigation bar includes the SMARTLINK logo, 'Online Sessions (4234)', 'Access Request', 'Quick Actions', a search bar, and the user profile 'Priyesh Chauhan'.

New Scheduled Report

Create new scheduled report

Basic Information

Scheduled Report Name Report Group Report

Schedule Configuration

Schedule Frequency Schedule Time 14:53 Select Staff

Channels

Email SMS Whatsapp FTP

Create Scheduled Report Cancel

Revision #2

Created 2026-02-03 15:00:59 UTC by Admin

Updated 2026-02-03 15:01:01 UTC by Admin